



DARRYL A. POPE Ed.D.

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EDUCATION

Ed.D. Degree, Sports Management & Leisure Studies: Temple University, Philadelphia, Pennsylvania. 1997.

M.S. Degree, Sport Administration: Minor Business Administration, Grambling State University, Grambling, Louisiana, 1988.

B.S. Degree, Communication Management: Minor, Business Administration, Howard University, Washington, D.C., 1986.

PROFESSIONAL DEVELOPMENT

NCAA Leadership Institute: Graduated 2003

NCAA Peer Review Certification Team Training: 2001- present

NCAA Regional Compliance Seminar 1995-2005

NCAA National Convention 1995-2000, 2004-2010

Big West Conference Rules Workshop 2000-04

Big East Conference Compliance Seminar 1997-99

NCAA Annual Title IX Workshop 1998-99

Atlantic-I0 Conference Workshop 1997-99

Mid-Eastern Athletic Conference Rules Workshop 1995-97

CAREER EXPERIENCE

- 17 years of administrative experience in Division I
- Experience in writing five year strategic plans
- Participation on University Strategic Planning Committee
- Experience in planning and development of athletic facilities
- Supervision of coaches and administrative staff
- Responsible for contract negotiation and approval
- Experience in developing department booster/fundraising group
- Participation as an NCAA Peer Reviewer for 10 years

- Steering committee member for school self study at three institutions
- Experience in facility management, scheduling and maintenance
- Experience in hiring, training and evaluating staff and coaches
- Experience in budget development and management

WORK EXPERIENCE

Athletics Director, College of Lake College, Grayslake, Illinois

December 2012 - Present

Direct athletics and Intramural program: **Accomplishments:** created student athlete orientation program, initiated marketing campaign to re-brand the athletic program, Redesigned the athletic webpage and established advertising initiative for the program. **Duties include:** Manage all human resource issues including: hiring, promotions and disciplinary issues, fundraising and strategic planning as well as budgeting and forecasting.

Associate Athletic Director for Internal Affairs/ Kennesaw State University, Kennesaw, GA

August 2010 – July 2011

Member of Senior Management Team . Accomplishments: Direct operations staff which includes contest management and event planning. Participate as a member of the university planning and event committee. Coordinate the use of athletic facilities including outside rentals. Coordinate with the university legal counsel contracts and agreements with outside groups using KSU facilities, Sport Supervision.

Associate Athletic Director for Compliance/Kennesaw State University, Kennesaw, GA

August 2005 – 2010

Member of Senior Management Team . Accomplishments: Developed the department's compliance program as it transitioned into Division I, Designed and implemented department's first event policy and procedures manual, Developed policy and procedures for alumni and booster groups, including informational brochure. Established reporting procedures for recruiting and playing and practice seasons. I created the institutions first compliance workshop series for coaches and staff, Monitored marketing and promotions activities of department. Supervised sport programs and office staff.

Consultant Sports Information Director, Oglethorpe University, Atlanta, Georgia

2005 – May 2006.

Accomplishments: Redesigned the department's web site. I am responsible for writing the first policy and procedures manual for the Sports Information Office. Organized volunteers and student workers for game day management, including: pre and post game logistics. I wrote press releases and articles for submission to local media and department web site. Compiled statistics and organized archival data for web site and media publications. Solicited game day promotions for men's basketball contests.

Assistant Athletic Director for Compliance, California State University, Northridge, Los Angeles, California

January 2000 – December 2005

Member of Senior Management Team Accomplishments: Developed a comprehensive Compliance Program that includes writing the institutions first Compliance Manual and establishing

a department newsletter "The Compliant". The program includes NCAA rules education workshops for the athletic department and all ancillary staff. Development of written policy and procedures for the department with regards to rules and regulations, planning and implementing a preventive rules education curriculum for coaches and staff. Establishment of NCAA CAi database for University-wide use. Including the implementation of the financial aid, playing and practice season, degree progress and ad hoc modules.

Additional duties include: Preparing annual NCAA and federal Government reports, certification of athletes for practice and competition, approving marketing and promotional campaigns for distribution and advising booster organizations on fund-raising activities. In addition, I am responsible for monitoring 24 varsity sports for adherence to budgets and compliance with NCAA, departmental and conference rules and regulations.

Assistant Athletic Director for Compliance, Temple University, Philadelphia, Pennsylvania
February 1997 – September 1999

Member of Senior Management Team Accomplishments: Updated the department's policy and procedures manual to include compliance procedures for the first time. Introduced the department to the NCAA Compliance Assistant Software implementing the financial aid module.

Additional Duties: Supervise the NCAA compliance office for the athletic department. Includes certifying athletes for scholarship and competition as well as monitoring for progress towards degree. In addition, I am responsible for educating staff, faculty and student-athletes on the rules and regulations of the NCAA. This is accomplished through workshops and a monthly newsletter. Other responsibilities include compiling statistical data for annual reports for the office of the president and monitoring all facets of advertising, promotions and marketing of athletic programs.

Compliance Coordinator, University Maryland Eastern Shore, Princess Anne Maryland.
August 1995- February 1997

Accomplishments: Wrote the departments first Compliance Manual, created a department newsletter for educational purposes, co-edited the NCAA Self Study, Organized the departments official booster Club.

Additional Duties include: Directly responsible for monitoring records of athletic department for NCAA compliance. Includes compiling information and developing reports for state and local agencies as well as conference and the NCAA. Additional responsibilities include: editing department newsletter, marketing and advertising sales and managing the booster club.

Instructor, National Youth Sports Program, Temple University. Philadelphia, Pennsylvania
June - July 1993.

Duties: Instructed tennis classes for participants ranging in age 10 - 16. Responsibilities included: developing lesson plans and supervising youth employees.

Graduate Assistant, Temple University, Philadelphia Pennsylvania.
September 5, 1992 - August 1995.

Duties: Instruct undergraduate courses in Physical Education Department. Responsibilities include development of lesson plans and coordinating of special projects.

Program Director, YMCA Urban Programs West, Chicago Illinois.
May 8, 1990 - August 20, 1992.

Accomplishments: Created Access to Success program to help disadvantaged youth find their

voice. The program included professional mentoring, job counseling and peer group counseling through music videotapes created by the participants

Additional Duties include: Developed and supervised recreational and vocational programs for at-risk youth. Responsibilities included counseling and crisis intervention, as well as organizing and promoting special projects such as the Chicago West Side Olympics.

Recreation Specialist, Potomac Job Corps. Washington D.C..

October 5, 1989 - April 30, 1990.

Duties: Develop and implement recreational programs for 500 students at residential facility. Including intramural and varsity sports for both boys and girls ages 15-21.

Sports Coordinator, Department of Recreation and Parks. Washington D.C..

October 1988 - September 31, 1989.

Accomplishments: Renamed the Cities annual Senior Citizens Games, The Golden Age Olympics. Created the Official Logo for the Golden Age Olympics, Created the first Fund raising campaign to support the Annual Golden Age Olympics, which included: a subscription booklet, venue signage and paid advertisement. Created an intergenerational coaching program for elite Senior Athletes through area Universities and coaches

Additional Duties include: Developed and coordinated recreational programs for senior citizens living in government subsidized housing. Planning, marketing and fund-raising for the Annual Golden Age Olympics.

Sales Associate, Ryder Trucks Inc. Washington D.C., Jan. 87-May 89.

Accomplishments: I Was responsible for meeting monthly sales quotas through phone solicitation and in person presentations. Consistently lead the district in sales and volume.

Assistant Tennis Coach, University of Illinois. Chicago, Illinois.

January 1988 - September 1988.

Duties: Supervised daily practice and exercise drills for men and women's varsity teams.

Assistant Tennis Coach, Grambling State University. Grambling Louisiana.

September 1986 - December 1987.

Duties: Supervised daily practice and exercise drills for men and women varsity teams. In addition, planned and supervised away matches and weekend trips.

PRESENTATIONS AND Publications

NCAA Regional Rules Seminar Boston Mass 2008

“Creating Ad Hoc Reports in CAi”

California Association of Academic Advisors Annual Convention 2004

“Preparing Students for Intercollegiate Athletics”

Southern California Association of Academic Advisors 2001-03

“Initial Eligibility”

NCAA News: “Minority Programs Certify the Qualified 2003”

Congressman Chaka Fata, Philadelphia 2nd Congressional District

“Career Day” “The Future of Sports Careers” 1997-99

Appeared on Comcast Television Sports Show as guest commentator

“The Legal Ramifications of Proposition 16 – NCAA vs. Cureton” 1998
Mid Eastern Athletic Conference Annual Heritage Bowl Symposium 1997
“The Direction of Intercollegiate Athletics at Historical Black Colleges and Universities”
Dissertation: “A Comparison of the Responsibilities of Athletic Directors of Historically Black
Colleges and Universities and Athletic Directors of Predominately White Colleges and
Universities” 1997

MEMBERSHIPS AND COMMITTEES

NCAA Peer Review Certification Team 2000 - present
NCAA Leadership Institute Class of 2003
Kennesaw State U. Strategic Planning Committee 2005-2012
Kennesaw State U. Strategic Planning Committee 2012-2017

RELATED INTEREST AND EXPERIENCES

Competed on USTA Professional Satellite Circuit, Bowling, Jogging, Volleyball, Song-Writing,
Computers, Photography and Film development

CERTIFICATIONS

United States Professional Tennis Registry, U.S.P.T.R.

Software Proficiency

Microsoft Word, Publisher, Excel, Access, Powerpoint, NCAA Compliance Assistant Internet
(CAi), LSDBI, Front Page, Corel Wordperfect, People Soft